



St Augustine's Catholic College

Wingfield Road

Trowbridge

Wiltshire

BA14 9EN

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PERSON SPECIFICATION – ICT NETWORK MANAGER

Area	Essential	Desirable
Education	Good standard of general education including Numeracy, Literacy and ICT skills.	ICT management qualifications
Experience	<p>Experience of producing detailed and costed IT Strategy plans.</p> <p>Sound technical knowledge of IT networking systems and infrastructure.</p> <p>Experience of managing and planning the provision of hardware and software requirements to meet teaching and learning needs.</p> <p>Experience of ensuring effective ICT security including firewalls, anti-virus software, controlled access and data backup.</p>	Experience of working in a school environment.
Communication	Ability to consult effectively with students and colleagues	
Working with others	<p>Ability to forge networks and links with internal and external partners.</p> <p>Ability to work effectively as part of the wider College community.</p> <p>Ability to manage a small team of technicians.</p>	
Other knowledge	<p>Understanding of the importance of confidentiality and an appreciation of the implications of the Data Protection Act.</p> <p>Understanding of the context in which schools operate.</p>	

	<p>An understanding of Health and Safety and safeguarding issues relevant to the post.</p>	
<p>Personal Qualities</p>	<p>Ability to prioritise workload, work under pressure and to deadlines.</p> <p>Good communication and written skills.</p> <p>Ability to work flexibly within a team.</p> <p>Demonstrate a discreet, confidential and professional attitude at all times.</p> <p>Willingness to undertake training.</p> <p>Good communication skills.</p> <p>Good time management skills – be able to prioritise work.</p> <p>Attendance at events beyond school hours, by agreement.</p>	