



# St Augustine's Catholic College

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HEADMASTER: David Forster MA(Oxon) MSc NPQH

Our ref: DF/JEH/ZGB  
29 March 2019

Dear Parent/Guardian

## Iceland Monday 28 October–Friday 1 November 2019

We are pleased to report that the arrangements for Iceland are progressing accordingly. In order to complete the booking process for the flights and accommodation, we need to provide the tour company with the following information about each passenger:

- Full name (as it appears on their passport)
- Gender
- Date of birth
- Place of birth
- Nationality
- Passport number, date of issue and date of expiry
- Medical Conditions/Dietary Requirements

By completing the slip below you will be consenting for us to share this information with Discover the World. If you have any concerns over the use of this personal data, the company's policy can be viewed at the following link <https://www.discover-the-world.com/study-trips/discover-the-world-education-privacy-policy/>.

Please return the permission slip below to Reception by Friday 5 April along with a copy of your child's passport and EHIC card. If your son/daughter does not have an EHIC card this can be obtained at <https://www.ehic.org.uk/Internet/startApplication.do>. Please be aware that due to the uncertainty surrounding the UK's departure from the European Union, passports will now be required to have a minimum of 6 months remaining at the time of travel. If this is not the case, please ensure you renew your child's passport promptly. Please still bring in their existing passport to be copied as we need it to check the names and dates of birth.

A copy of your son's/daughter's medical form will be carried by the Trip Organiser during the event. May I take this opportunity to remind you to inform the College of any changes to your son's/daughter's medical information, including contact with infectious disease within the seven days prior to departure, by completing a blank medical form (available on our website), and returning it to the trip organiser.

If you have any queries about the visit, please do not hesitate to contact the Trip Organiser, Mrs Ewings.

Yours sincerely

**David Forster**  
Headmaster

To Reception no later than Friday 5 April 2019.

Trip Organiser: Mrs Ewings

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Name of Student	
Date of Birth	
Emergency contact number	
Dietary requirements	
Medical conditions that may affect the tour	
Medicine carried if relevant	
Passport number	
Passport expiry date	
Copy of passport and EHIC attached (please tick)	