



St Augustine's Catholic College

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HEADMASTER: David Forster MA(Oxon) MSc NPQH

Our ref: DF/GFR/HJP
13 September 2018

Dear Parent

Year 10 GCSE Business Textbooks

As your child begins their study of GCSE Business in Year 10, Mr Ryan has asked me to provide you with some information about textbooks, including a special offer on the CGP Revision Guide.

1. Course Companion

For the GCSE course, a digital **Course Companion** will be the main textbook used by students, both in class and at home. Students should download the Course Companion, at no charge, from the College's Resources drive, at:

Resources→BusinessEdu→Students→GCSE2017→Course Companion

Please encourage your child to download this book onto his/her computer and to use it regularly before completing homework or whilst preparing for Topic Assessments. The Course Companion includes a glossary that contains all the terminology they will need to know for GCSE Business. Some students may wish to print off their own hard copy of the book at home.

2. Exam Practice Workbook

Homework in this subject will be set using the **GCSE EdExcel Business Exam Practice Workbook**. This book has already been issued free of charge to your child, and it is very important that they look after it well, as it will see them through both years of the GCSE course. If the book is lost or destroyed, there will be a replacement charge of at least £3.

3. Revision Guide

Many students also find that a Revision Guide for this subject is very helpful. The **GCSE Business Edexcel Revision Guide**, published by CGP, normally retails at £5.95. It covers absolutely everything for success in the new exams through clear study notes, engaging case studies and questions (including answers) to test students' understanding. There are plenty of examples throughout the book to help put the theory into context. CGP is currently running a special offer for schools where the book can be purchased for £2.75. If you would like to take part in this offer, please complete the slip on the reverse side of this letter and send with your payment to Reception for the necessary amount by Friday 21 September.

Yours sincerely

David Forster
Headmaster

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To: Reception (by Friday 21 September)

Organiser: Mr G Ryan, Head of Business Studies

Year 10 GCSE Business Textbooks

I would like to take advantage of the special offer on the **GCSE Business Edexcel Revision Guide**, and attach payment of £2.75 (cheques should be made payable to St Augustine's Catholic College).

Name of Student Form

Signed..... Date